

**MINUTES OF MEETING**  
**11-14-2017**

The Waterworks and Sewer Board of the City of Lineville met in their regular meeting on Tuesday, November 14, 2017, at 10:00 a.m. at the City Hall in Lineville, Alabama, with the following present: Chairman Kenny Cleveland, Board Members: Joseph Appleby and David Proctor, and Secretary Treasurer Cynthia Harris. Water Superintendent Jason Headrick was not present due to being out of town.

Chairman Cleveland called the meeting to order and asked the Board Members if they had reviewed the minutes from the previous meeting. A motion was then made by Board Member David Proctor and seconded by Board Member Joseph Appleby to approve the minutes from the previous meeting. The vote was unanimous. Next, Chairman Cleveland asked the Board Members if they had reviewed the bills to be paid. A motion was then made by Board Member Joseph Appleby and seconded by Board Member David Proctor to approve the bills to be paid. The vote was unanimous. The following bills were approved to be paid: (See attached list). Next was the comp time. Chairman Cleveland said the comp time was good. Next were the adjustments. After review of the adjustments, a motion to approve the adjustments was then made by Board Member David Proctor and seconded by Board Member Joseph Appleby. The vote was unanimous. The following adjustments were approved:

Miles Blessingham	no sewer	16.59-
William Knight	read/usg adj	11.49-
Sheila Spurlin	garb no pickup	13.50-
Ronald Sudduth	adj fct broke	24.97-
Maybell Welch	leak	112.72-
Coosa Community Serv	leak	181.43-
Ricky Kidd	no fdd donation	1.50-

Total adjustments- 362.20-

Next was the water report. Chairman Cleveland said the water loss was 28.64% and the corrected loss was 17.15%.

First on the agenda was the debt ratio. Secretary Treasurer Cynthia Harris said after removing the fire dept. donation which is not revenue and removing the expense of the vehicle since this was being reimbursed by the bond, the debt ratio was 2.06 at year end and the water board has to be at 1.25 so the water board is in compliance with the bond covenant.

The next item on the agenda was an update on the tank cleaning. Chairman Cleveland said that Water Superintendent Jason Headrick was out of town and would discuss with the board at the next meeting the results of what was recommended.

The next item on the agenda was the DHR donation. Chairman Cleveland discussed with the board that during the past few years the board has given a \$100 donation to the DHR for their Toys for Tots program. Chairman Cleveland said the Police Department also has a Toys for Tots program that they do every year. The Board thought it would be good to support the Police Department's program. A motion to give a donation to the Lineville Police Department's Toys for Tots program of \$100.00 was then made by Board Member David Proctor and seconded by Board Member Joseph Appleby. The vote was unanimous.

Next on the agenda was the Santa float in the Lineville Christmas Parade. Secretary Treasurer Cynthia Harris said one of the water board employees agreed to be Santa in the Christmas parade this year and the water guys were building a float for the Water Department participation. A motion was then made by Board Member Joseph Appleby and seconded by Board Member David Proctor to sponsor the Santa float in the Lineville Christmas parade this year. The vote was unanimous.

Next on the agenda was the one-time salary adjustment. Secretary Treasurer Cynthia Harris said this has been done each year in conjunction with the city. The amount is \$200.00 for full time, \$100.00 for less than one year, and \$50.00 for part time. The water board does not have anyone under one year or part time and the cost is approximately \$1066.00. A motion to give the one-time salary adjustment paid the first pay period in December was then made by Board Member David Proctor and seconded by Board Member Joseph Appleby. The vote was unanimous.

Next on the agenda was an update on the fire hydrant on Griffin Avenue. Chairman Cleveland said the fire hydrant that was not in use has been moved. Board Member David Proctor asked if it was okay to get with Water Superintendent Jason Headrick to ride around to a few areas where he sees a need for a fire plug. David said if possible, the water department could budget one each year until all areas are covered. David said there have been more houses added in certain area and does not feel there is enough coverage in the event of a fire. Chairman Cleveland said to get with Jason and ride around and bring it back to the Board at the next meeting. Chairman Cleveland said that all the dead plugs need to be painted black until they are removed so that the Fire Department will know not to use them. David said the Water Board has really done a great job with adding much needed fire plugs over the past 8 years.

After no further business, a motion was made by Board Member Joseph Appleby and seconded by Board Member David Proctor to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 10:21 a.m.

Attest: \_\_\_\_\_  
Secretary Treasurer

\_\_\_\_\_  
Chairman